



**2023-24  
CALENDAR**



**Prepared,  
Productive,  
Proud**





## Important Telephone Numbers

Superintendent's Office.....	315-826-0203	Transportation Office.....	315-826-0239
MS/HS Office .....	315-826-7900	Nurse's Office.....	315-826-0208
Elementary Office .....	315-826-7000	Cafeteria Office.....	315-826-0216
Guidance Office.....	315-826-0214	Attendance.....	315-826-0244
Business Office.....	315-826-0205		

## District Contacts

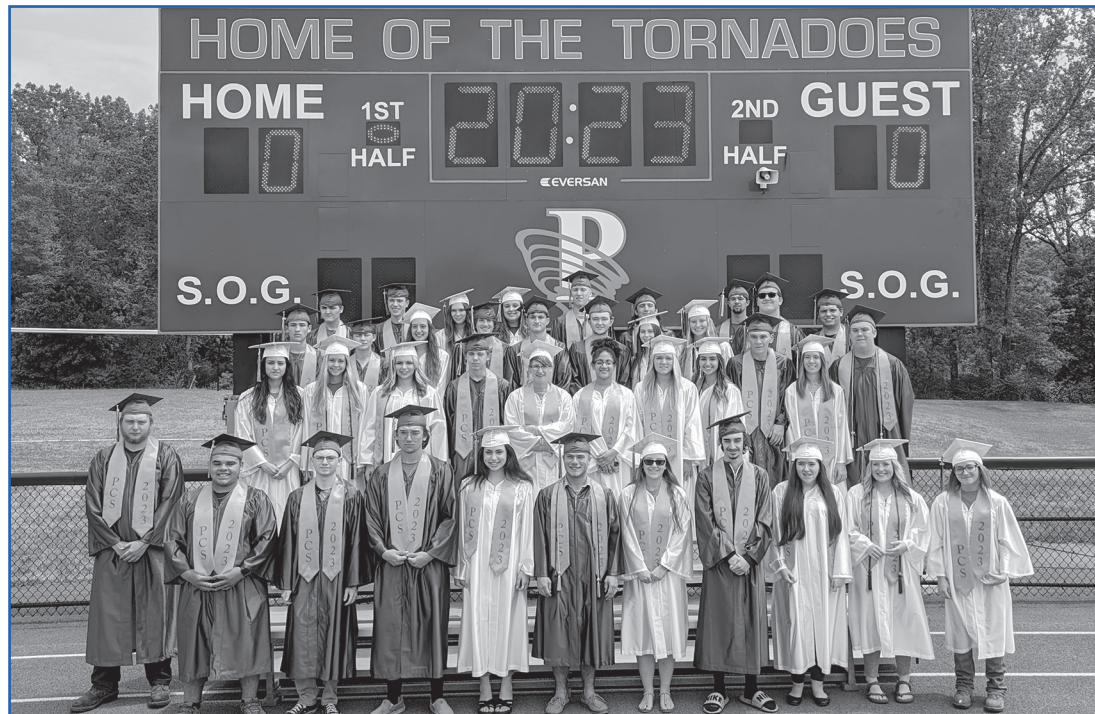
Laura Dutton .....	Superintendent	Courtney Johnston .....	Asst. Principal/Special Ed.
John Seifts.....	MS/HS Principal	Eric Taylor .....	Transportation Supervisor
Renee Morrison.....	Elementary Principal	Tanya Steves .....	Kitchen Manager

## District Mission

By establishing a broad, challenging program and a variety of opportunities, Poland Central School District will develop prepared, productive and proud students.

## District Belief Statements

- All children can learn.
- It takes the whole community to educate the child.
- We must be responsive to changing needs of the individual, group and society.
- We will provide opportunities for students to gain the knowledge and values necessary to be productive members of society.
- A variety of methods measure learning.
- All of us can make a difference in the school.



# District Information

## REQUIRED DISTRICT NOTICES

The calendar serves as a means to communicate notices and plans to the school community. More information about the topics in the calendar are on the website and are available from the district upon request.

## DISTRICT COMMUNICATION TOOLS

The district Facebook page is used to share school program information, feature articles about the district and more. Follow us to make sure you never miss a post at [www.facebook.com/PolandCSD](https://www.facebook.com/PolandCSD).

Other communication tools include Instagram and ParentSquare (for parents of students and staff). To navigate to these platforms using our website, look for the tools in our “Quick Links” listing.

## SCHOOL TAX INFORMATION

District taxpayers can access payment details 24/7 by going to the web address <https://www.taxlookup.net/> and selecting the county where the property is located and completing the form that is provided.

## CODE OF CONDUCT

The Code of Conduct is a board policy that communicates expectations and procedures for the district. The full document can be found using our “Quick Links” directory or the “Board of Education” page of our website.





## Attendance Policy

Being present in school is essential for students to make academic progress. The objective of the district's comprehensive attendance policy is to promote student attendance and identify the process used to address issues related to unexcused absences, incidents of tardiness and early departures. Communication about attendance expectations and addressing attendance issues is an important part of the policy.

In general, the following types of absences, incidents of tardiness or early departures are considered excused: personal illness, serious illness or death in the family, religious observance, quarantine, court appearances, attendance at health clinics, approved cooperative work programs and other specific circumstances noted in our Board Policy 7006.

In general, the following types of

absences, incidents of tardiness or early departures are considered unexcused: vacationing, shopping, babysitting, oversleeping or missing the bus.

The district will notify parents/guardians when unexcused attendance issues reach specific thresholds identified in policy. This notification includes notification when 10 absences are reached in a full-year course or five absences are reached for a half-year course. A student with more than seven unexcused absences for a half-credit course or 15 unexcused absences for a full-credit course may not receive credit for that course. Students taking College Now or dual enrollment classes must meet the college's attendance requirements in order to obtain college credit for the course.

On days school is in session, a student-athlete must report to school no later than 12:30 pm on the day of his/her athletic game or extracurricular event in order to participate. If the student-athlete is present for at least two hours before




12:30 pm, and then is legally excused, the student may participate in the day's contest.

To support attendance and access to instructional content, the district utilizes systems to acknowledge a student's efforts to maintain or improve school attendance.



## SEPTEMBER 2023

SUN							MON							TUE							WED							THU							FRI							SAT						
August 2023							October 2023																												1							2						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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6	7	8	9	10	11	12	8	9	10	11	12	13	14																																			
13	14	15	16	17	18	19	15	16	17	18	19	20	21																																			
20	21	22	23	24	25	26	22	23	24	25	26	27	28																																			
27	28	29	30	31			29	30	31																																							

3	4	5	6	7	8	9
	<b>NO SCHOOL</b> <b>Labor Day</b>	<b>NO SCHOOL</b> Superintendent's Conference Day	<b>NO SCHOOL</b> Superintendent's Conference Day	<b>First Day of School</b>  Marking Period 1 Begins		
10	11	12	13	14	15	16
			Bus Evacuation Drill	Bus Evacuation Drill  Open House, Gr. 6-12, 5:15 p.m.	<b>Rosh Hashanah</b> BEGINS AT SUNDOWN	
17	18	19	20	21	22	23
<b>Rosh Hashanah</b> ENDS AT SUNDOWN			Open House, Gr. 1-5, 6-7:30 p.m.	Board of Education Meeting, 6 p.m. in Room 10		<b>Autumn Begins</b>
24	25	26	27	28	29	30
<b>Yom Kippur</b> BEGINS AT SUNDOWN	<b>Yom Kippur</b> ENDS AT SUNDOWN		Elementary School Photos 	Middle/High School & Faculty Photos 	<b>Sukkot</b> BEGINS AT SUNDOWN	

## Health & Wellness and Safety Notifications

### Body Mass Index Reporting

New York state requires schools to track each student's body mass index (BMI) and weight status category as part of school health examinations. Every year, the New York State Department of Health surveys some schools for the number of students in each weight-status category. This year, we will be surveyed by the state, but the district will share summary group data only and will not share summary group calculations. In order to opt out of the sharing of this data, parents/guardians must contact the health office and speak with the nurse.

### Continuity of Operations Plan

New York state requires school districts to develop a continuity of operations plan and make it available. Interested stakeholders who wish to review the plan and are aware

of the district's plans in the event of an ongoing public health emergency involving communicable disease may contact the district office, as the plan is incorporated into our school safety plan.

### Hand Sanitizer Use

Our district makes alcohol-based hand sanitizers available in its school buildings. If parents/guardians wish to opt their child out of using it, they should send a written notice to the school. Correspondence should be sent to the building principal and teachers who work with your child.

### Influenza Awareness

Schools are required to post influenza educational materials in plain view within their facilities. The materials must be posted during flu season but may be permanently displayed "to ensure families receive information on influenza and the benefits of influenza immunizations in connection with efforts to raise the immunity of children against influenza."



### School Safety Plan

As required by state education law, the district maintains a district-wide safety plan and must post this plan on its website. This plan is designed to prevent or minimize the effects of violent incidents and emergencies and to facilitate the coordination of schools and school districts with local and county resources in the event of such incidents or emergencies.

CONTINUED ON PG. 8

## OCTOBER 2023

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 National Custodian Day	3	4	5	6 Early Release  Homecoming Dance, 6-9 p.m.  Sukkot ENDS AT SUNDOWN	7

8	9	10	11	12	13	14
<b>NO SCHOOL</b> <b>Columbus Day/</b> <b>Indigenous</b> <b>Peoples' Day</b> OFFICES CLOSED		World Mental Health Day			Bus Evacuation Drill  International Literacy Day	
NATIONAL SCHOOL LUNCH WEEK - THANK YOU PCS FOOD SERVICE WORKERS!						
15	16	17	18	19	20	21
			Math Family Fun Night, Gr. PK-5, 6:30 p.m. in Cafeteria	Board of Education Meeting, 6 p.m. in Room 10  PSAT Test Date	One-Act Plays Performance, 7 p.m. in Auditorium	
NATIONAL SCHOOL BUS SAFETY WEEK - THANK YOU PCS TRANSPORTATION STAFF!						
22	23	24	25	26	27	28
				SAT Test Date		
SCHOOL BOARD RECOGNITION WEEK - THANK YOU POLAND SCHOOL BOARD MEMBERS!						
29	30	31				
		Halloween  Elementary Harvest Festival			<div> September 2023 November 2023 </div>	
<div> <div> S M T W T F S  1 2  3 4 5 6 7 8 9  10 11 12 13 14 15 16  17 18 19 20 21 22 23  24 25 26 27 28 29 30 </div> <div> S M T W T F S  1 2 3 4  5 6 7 8 9 10 11  12 13 14 15 16 17 18  19 20 21 22 23 24 25  26 27 28 29 30 </div> </div>						

**CONTINUED FROM PG. 6**  
**HEALTH & WELLNESS AND SAFETY NOTIFICATIONS**

### Sudden Cardiac Arrest Prevention

The purpose of the Dominic Murray Sudden Cardiac Arrest Prevention Act is to promote safe interscholastic athletics participation and to prevent incidents of Sudden Cardiac Arrest (SCA) in student



athletes. The law requires districts to provide information to parents/guardians of student athletes prior to the student's participation in any interscholastic athletics. The law also requires teachers who coach extra-class athletic activity and coaches to hold a valid certificate of completion of a first aid knowledge and skills course offered by a nationally recognized organization. To view information about SCA and the Dominic Murray Sudden Cardiac Arrest Prevention Act, visit the athletics page on our website.

### Health Information Privacy

Patient health care records maintained by schools are considered education records and are thus subject to the Family Educational Rights and Privacy Act (FERPA) rules, and not the privacy portions of HIPAA. When a school wants or needs health information from outside health care providers, schools will need to adhere to the disclosure requirements of the outside health care providers (which are

HIPAA - governed) in order to gain access to the information.

## School Climate Topics

### Code of Conduct *(Plain Language for Grades PK-5)*

Students and staff at our school will contribute to maintaining a school where everyone feels safe and can learn. Students and staff will act with kindness and respect. Students and staff will be responsible for words and actions. Students and staff will be positive role models while at school and at school events.

### Dignity for All Students Act

The goal of the Dignity for All Students Act (DASA) is to provide students with a safe, supportive education environment that is free from discrimination, intimidation, taunting, harassment and bullying. Some of the law requirements include: establishing anti-harassment

# NOVEMBER 2023

CONTINUED ON PG. 10

SUN		MON		TUE		WED		THU		FRI		SAT	
						1		2		3		4	
October 2023		December 2023											
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30	31					24	25	26	27	28	29	30
							31						



5 Daylight Saving Time Ends	6	7	8	9 Early Release  Veterans Day Program, 8:45 a.m. in Home of the Tornadoes Gym	10 NO SCHOOL Veterans Day OBSERVED, OFFICES CLOSED	11 Veterans Day
12 Diwali	13 Marking Period 2 Begins	14	15	16 K-5 Early Release (Parent Teacher Conferences)  Board of Education Meeting, 6 p.m. in Room 10	17 PK-12 Early Release (Parent Teacher Conferences)	18
19	20	21	22 NO SCHOOL Thanksgiving Recess	23 NO SCHOOL Thanksgiving OFFICES CLOSED	24 NO SCHOOL Thanksgiving Recess OFFICES CLOSED	25
26	27	28	29 Bus Evacuation Drill	30 Bus Evacuation Drill		

**CONTINUED FROM PG. 8**  
**SCHOOL CLIMATE TOPICS**

and discrimination policies, creating school training programs, and including a course in civility, citizenship and character education in the curriculum for every grade level. To view the policies and process for reporting harassment, bullying and discrimination, visit our board policy book on the "Board of Education" page, and go to the "Principal's Office" section of the district website for more information about how to report.

### Non-Discrimination Policy/Equal Opportunity Policy

The district does not discriminate on the basis of race (defined as, but not limited to, ancestry, color, ethnic group identification, and ethnic background, as well as traits historically associated with race including hair texture and protective hairstyles), color, national origin, creed, disability, sex, sexual orientation, marital status,



age, military status or any other protected status in its educational programs, employment or any other activities. Further, it is unlawful for an employer to retaliate against any individual because that person filed a complaint, opposed any unlawful practice or testified or assisted in an investigation or proceeding.

Any inquiries and complaints regarding non-discrimination in the district may be

referred to Laura Dutton, Superintendent, 315-826-0203. If the designee for inquiries changes, the named point of contact will be able to provide this information.

### Title IX

It is the policy of the district to provide a learning and working environment that is safe, welcoming and free from discrimination on the basis of sex. Title IX requires the school district not to discriminate. View the district's full harassment and non-discrimination policy by using the online board policy manual on the "Board of Education" page of our website. Reports of sexual harassment can be made at any time, including during non-business hours by calling 315-826-0203, sending an email to Superintendent Laura Dutton at [ldutton@polandcsd.org](mailto:ldutton@polandcsd.org) or by mailing to the office address listed for the current Title IX Coordinator: Laura Dutton, 74 Cold Brook Street, Poland, NY 13431. If the designee for inquiries changes, the named point of contact will be able to provide this information.

## DECEMBER 2023

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3	4	5	6	7	8	9
				Hanukkah BEGINS AT SUNDOWN		
10	11	12	13	14	15	16
	Winter Concert, 6:30 p.m. in Auditorium 🎵				Hanukkah ENDS AT SUNDOWN	
17	18	19	20	21	22	23
				Board of Education Meeting, 6 p.m. in Room 10		
24	25	26	27	28	29	30
Christmas Eve	NO SCHOOL – WINTER RECESS					
	Christmas Day OFFICES CLOSED	Kwanzaa BEGINS AT SUNDOWN				
New Year's Eve	31					



## Student Privacy

### Ed Law 2D

New York State Education Law gives you the right to information about how the district is safeguarding student and staff data. Read our "Parents Rights for Data" (Parents' Bill of Rights) located on our website under the "Student/Parent" heading.



If at any time the district learns that student and/or employee data has been compromised, parents/guardians will be notified, and the data breach will be reported to the state Education Department. Parents/guardians who have concerns or complaints about data privacy or security may file a complaint by contacting the superintendent and data protection officer, 315-826-0203.

### Family Educational Rights and Privacy Act (FERPA)

The federal Family Educational Rights and Privacy Act (FERPA) provides parents/guardians and students who are 18 years of age or older (known as "eligible students") with certain rights with respect to the student's education records.

Parents/guardians and eligible students have the right to:

- Know the current contact person: Laura Dutton, Superintendent (If the designee for inquiries changes, the named point of contact will be able to provide this information);
- Inspect and review the student's education records within 45 days after the day a request for access is received by the school. These requests should be submitted to Laura Dutton, 315- 826-0203;
- Request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights;
- Provide written consent before the school discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent;
- File a complaint with the USDOE concerning alleged failures by the district to comply with requirements of FERPA. The name and address of the office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC20202.

CONTINUED ON PG. 14

## JANUARY 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
	NO SCHOOL - WINTER RECESS					
	New Year's Day					
	Kwanzaa ENDS AT SUNDOWN					

7	8	9	10	11	12	13																																																																																											
14	15	16	17	18	19	20																																																																																											
	<div>NO SCHOOL</div> <div>Martin Luther King Jr. Day</div> <div>OFFICES CLOSED</div>			Board of Education Meeting, 6 p.m. in Room 10																																																																																													
21	22	23	24	25	26	27																																																																																											
		New York State Regents Exams	International Day of Education  New York State Regents Exams	New York State Regents Exams	PK-12 Early Release  New York State Regents Exams	International Holocaust Remembrance Day																																																																																											
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	Marking Period 3 Begins				<div>December 2023</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr><tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr><tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr><tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr><tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr><tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<div>February 2024</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr></table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
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**CONTINUED FROM PG. 12**  
**STUDENT PRIVACY**

### Freedom of Information Law

For access to district records under the New York State Freedom of Information Law, please contact the district office, attention Laura Dutton, 315-826-0203.

### Military Recruiters' & Institutes of Higher Education's Access to Student Information

Pursuant to federal law, the district must provide to military recruiters and institutions of higher education, upon request, the names, addresses and telephone numbers of high school students. Parents/guardians or students aged 18 or older who do not want this information released to military recruiters and/or institutes of higher education should contact the district guidance director at 315-826-0200.

### Protection of Pupil Rights Amendment

The Protection of Pupil Rights Amendment

provides parents/guardians with certain rights regarding the conduct of surveys, collection and use of information for marketing purposes and certain physical exams. In particular, if a survey is funded in whole or part by the U.S. Department of Education, parents/guardians have the right to consent before students are



required to complete a survey that asks about any of the following protected areas:

- Political affiliations or beliefs of the student or student's parents/guardians;
- Mental or psychological problems of the student or student's family;
- Sexual behavior or attitudes;
- Illegal, anti-social, self-incriminating or demeaning behavior;
- Critical appraisals of others with whom respondents have close family relationships;
- Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
- Religious practices, affiliations or beliefs of the student or student's parent/guardian; or
- Income, other than as required by law to determine program eligibility.

CONTINUED ON PG. 16

# FEBRUARY 2024

SUN	MON	TUE	WED	THU	FRI	SAT
<b>January 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		<b>March 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31			1 Groundhog Day	2
						3



4	5	6	7	8	9	10 Chinese New Year
NATIONAL SCHOOL COUNSELING WEEK - THANK YOU PCS COUNSELING STAFF!						
11 International Day of Women & Girls in Science	12	13	14 Ash Wednesday Valentine's Day	15 Board of Education Meeting, 6 p.m. in Room 10	16	17
18	19 Presidents' Day	20 World Day of Social Justice	21	22	23	24
NO SCHOOL - MID-WINTER RECESS						
25	26	27	28 Science Family Fun Night for Gr. 3-5, 6 p.m. in Cafeteria	29		

CONTINUED FROM PG. 14  
STUDENT PRIVACY LAW

## Release of Student Directory Information

Consistent with the Family Educational Rights and Privacy Act (FERPA), the district has designated certain categories of personally identifiable student information that it may release without prior written consent. This is known as "directory information." The purpose of doing this is to enable student activities and accomplishments to be publicized and for the creation of such publications



as the annual yearbook, programs for graduations, concerts and other special events, sports activity sheets and honor roll or recognition lists. Achievements are typically published on the school website and through school district social media, press releases to the local media and official district publications. Directory information can also be disclosed to outside organizations without a parent/guardian's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks.

If you do not want any or all of these types of information pertaining to your child released without your prior written consent, please send this request in writing to Laura Dutton, School Records Officer, by Oct. 15, 2023.

While the district will honor the request of any parent/guardian or eligible student who has submitted written notification opting their child out of the release of directory information, the district is not responsible for media that cover news

happenings, sporting events or other school events that are open to the public, such as plays and musical performances.

## Fiduciary and Budgetary Notices

### ARP ESSER Fund Reporting

The district has received a federal coronavirus relief package through the American Rescue Plan (ARP) Act.

This funding will be used toward sustaining safe operations of our schools while addressing academic, social, emotional and mental health needs of students resulting from the COVID-19 pandemic. As required by state education law, the district maintains an ARP ESSER plan and must post this plan on its website. This plan is designed to outline how these funds will be used. Questions regarding the plan may be directed to the district office, 315-826-0203.

CONTINUED ON PG. 18

# MARCH 2024

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3	4 Maintenance Worker Appreciation Day	5	6	7 Student Science Fair	8 6-12 Early Release (Parent Teacher Conferences)  Full Day for PK-5  International Women's Day	9
10 Ramadan BEGINS AT SUNDOWN  Daylight Saving Time Starts	11	12	13	14	15 NO SCHOOL Superintendent's Conference Day	16
17 St. Patrick's Day	18	19 Spring Begins	20 Bus Evacuation Drill	21 Bus Evacuation Drill  Board of Education Meeting, 6 p.m. in Room 10	22	23 Purim BEGINS AT SUNDOWN
24 Purim ENDS AT SUNDOWN	25 Holi	26	27	28	29 NO SCHOOL Spring Recess  Good Friday	30
31 Easter						



## School Budget Documents

New York State Education Law requires school districts to provide a detailed statement of the amount of money which will be required for the ensuing year for school purposes, specifying the several purposes and the amount for each.

The required budget documents include the budget statement, the proposed budget in three-part format separated into three components (administration, program and capital), prepared in plain language; the property tax report card; school (New York State-developed) academic report cards, the district's fiscal accountability summary; salary disclosure requirements, and exemption reporting for taxing jurisdictions.

## Title I Funding

The district receives Title I funding under the Every Student Succeeds Act (ESSA).

Parents have a right to know and request the professional qualifications of their child's classroom teachers. Districts are also required to provide assessment results and assessment information. Notification requirements include:

- Whether a teacher has state certification for the grade levels and subjects he or she is teaching;
- Whether a teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- Whether the teacher is teaching in the field of discipline of the certification of the teacher;
- Whether their child receives services from paraprofessionals and, if so, their qualifications; and
- Whether their child has been taught for four or more weeks in a row by a teacher "who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned."

Information for parents/guardians on the level of achievement and academic growth of the student, and if applicable and available, on each of the required state academic assessments.

Parents and guardians may request their child's classroom teacher's professional qualifications by contacting the superintendent, 315-826-0203.



# APRIL 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3 Paraprofessional Appreciation Day	4	5	6 Layla al Qadr
	NO SCHOOL - SPRING RECESS					

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		Ramadan ENDS AT SUNDOWN  Eid al-Fitr																																																																																																						
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Marking Period 4 Begins			Board of Education Meeting, 6 p.m. in Room 10		K-5 Early Release (Parent Teacher Conferences)  Gr. PK, 6-12 Attend Full Day  Drama Club Musical, 7 p.m. in Auditorium	Drama Club Musical, 2 p.m. in Auditorium																																																																																																		
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Passover BEGINS AT SUNDOWN  Earth Day		School Bus Driver Appreciation Day	National Administrative Professionals' Day																																																																																																					
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## Grade Promotion and Placement

Decisions about student promotion and placement are at the final discretion of the administration. These decisions are guided by recommendations of principals, teachers and staff members, past academic performance and parent/guardian input. Past academic performance refers to a variety of

indicators of student achievement and growth. The district's promotion and placement policy was adopted by the Board of Education following a review by the district administration and is available using our online board policy book.

## Facilities Notifications

### Annual Fire Inspection Report

Notice is hereby given that the annual inspection for 2022-2023 of the district for fire hazards which might endanger the lives of students, teachers, employees therein, has been completed and the report thereof is available Nov. 1 at the Business Office for inspection by all interested persons.

### Asbestos Management

As required by the U.S. Environmental Protection Agency, the district maintains asbestos management plans for district buildings. The plans are on file in the District Office and Business Office and are available for review during normal business hours. As required, periodic surveys are

conducted every six months. Currently, there are no projects scheduled that will disturb asbestos-containing building material.

### Integrated Pest Management

New York State Education Law requires schools to provide written notification to all parents/guardians and staff members regarding the potential use of pesticides periodically throughout the school year. The district maintains a list of all individuals who wish to receive 48-hour prior written notification of certain pesticide applications. If you would like to receive 48-hour notifications of pesticide applications that are scheduled to occur, please contact the Business Office. In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. Some pesticide applications are not subject to notification requirements,

CONTINUED ON PG. 22

# MAY 2024

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<p><b>5</b></p> <p>Cinco de Mayo</p>	<p><b>6</b></p>	<p><b>7</b></p> <p>Teacher Appreciation Day</p> <p>Special Board of Education Meeting for Budget Hearing, 6 p.m. in Room 10</p>	<p><b>8</b></p> <p>National School Nurses Day</p>	<p><b>9</b></p>	<p><b>10</b></p> <p>Bus Evacuation Drill</p> <p>International Literacy Day</p>	<p><b>11</b></p>
TEACHER APPRECIATION WEEK - THANK YOU PCS TEACHERS!						
NATIONAL SCHOOL NURSES WEEK - THANK YOU PCS NURSING STAFF!						
<p><b>12</b></p> <p>Mother's Day</p>	<p><b>13</b></p>	<p><b>14</b></p>	<p><b>15</b></p>	<p><b>16</b></p>	<p><b>17</b></p>	<p><b>18</b></p>
<p><b>19</b></p>	<p><b>20</b></p>	<p><b>21</b></p> <p>Budget Vote &amp; BOE Election, 2-8 p.m. in "Home of the Tornadoes" Lobby</p> <p>5/6 Chorus &amp; Band Concert, 6:30 p.m. in Auditorium 🎵</p> <p>Special Board of Education Meeting, 8:30 p.m. in Cafeteria</p>	<p><b>22</b></p>	<p><b>23</b></p> <p>Jr./Sr. Choirs &amp; Bands Concerts, 6:30 p.m. in Auditorium 🎵</p>	<p><b>24</b></p>	<p><b>25</b></p>
<p><b>26</b></p>	<p><b>27</b></p> <p>NO SCHOOL</p> <p>Memorial Day</p>	<p><b>28</b></p>	<p><b>29</b></p>	<p><b>30</b></p> <p>Board of Education Meeting, 6 p.m. in Room 10</p>	<p><b>31</b></p>	



CONTINUED FROM PG. 20  
FACILITIES NOTIFICATIONS

including anti-microbial products, EPA-designated biopesticides and exempt materials, and when a school remains unoccupied for a continuous 72-hours following an application.

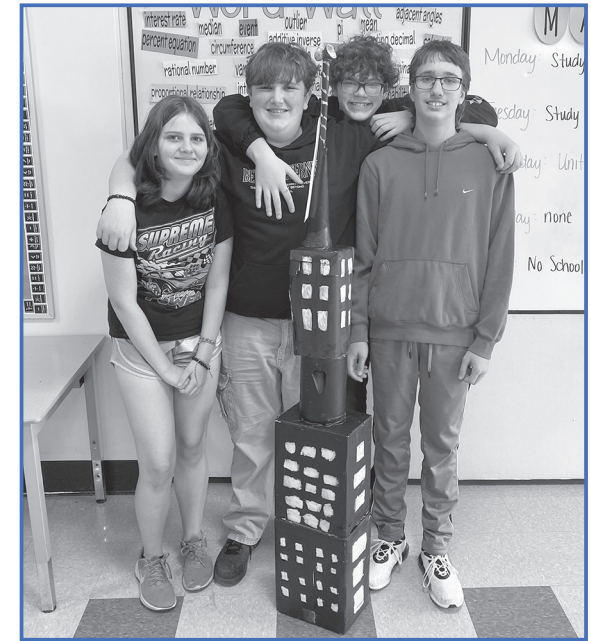
### Lead Testing

State law requires school districts to sample all water outlets currently or potentially used for drinking or cooking purposes in buildings that may be occupied by students and to submit those samples to a state-approved lab for analysis. Testing last took place in 2020 and must be completed every three years thereafter, unless the state commissioner of health requires testing sooner. The state established an action level of 0.005 milligrams of lead per liter. If a sample from a water outlet exceeds this level, schools must take steps to prevent the use of the outlet for drinking or cooking

purposes until it is remediated and follow-up testing confirms it is no longer above the action level. School districts are required to report the results of all water testing to the state Department of Health, the state Education Department and the local health department, and to post the results on the district website. For more information on any of these facilities plans and notices, please contact the district office at 315-826-0203.

### Technology Planning

As required by Commissioner's Regulation 100.12, the district maintains an Instructional Technology Plan to help support achievement and engagement through the seamless integration of technology into teaching and learning, improve learning experiences for students and increase equitable access to technology-rich learning experiences for students and staff. The current plan is noted on our website on the "District Notices" page.



### Annual Code of Conduct Review

The Board of Education or the trustees of every school district within New York State are required to adopt and amend a code of conduct to maintain order on school property and at all school functions.

CONTINUED ON PG. 24

# JUNE 2024

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		New York State Regents Exams		Athletic Recognition Program in Tornado Gym, 6 p.m		
9	10	11	12	13	14	15
			Academic Awards in Auditorium Middle School/Gr. 8 Moving up: 5:30 p.m. High School: 6:30 p.m.	Last Day for 9-12 Students Senior Walk	Flag Day New York State Regents Exams	
16	17	18	19	20	21	22
Father's Day	Last Day for 7/8 Students Rating Day Tornado Day for Gr. 6-8	New York State Regents Exams	NO SCHOOL Juneteenth	No AM PK; PM PK Attends AM PK Parent-Teacher Conferences New York State Regents Exams	Funfest for Gr. K-5 New York State Regents Exams	
23	24	25	26	27	28	29
	Early Dismissal K-6 Last Day of PK (No PM PK; AM PK Attends)	Last Day for K-5 Students K-6 Dismissal at 10:45 a.m.	NO SCHOOL Superintendent's Conference Day		Class of 2024 Graduation, 6 p.m.	
30	AM PK Parent-Teacher Conferences New York State Regents Exams PK Graduation, 5:30 p.m. in Auditorium	PM PK Parent-Teacher Conferences	Rating Day			

**CONTINUED FROM PG. 20**  
**ANNUAL CODE OF CONDUCT REVIEW**

The Board of Education must annually review and update, if necessary, the code of conduct. Presentations about changes occur during posted board meetings and allow the opportunity for participation by school personnel, students, parents/guardians and any other interested parties.

**Annual Professional Performance Review (APPR): Obtaining Teacher/Principal APPR Scores**

New York State Education Law requires each classroom teacher and school principal to receive an annual professional performance review (APPR) that results in a composite effectiveness score and rating. All parents/guardians have the right to obtain the APPR quality ratings and composite effectiveness scores for their child's current teacher(s) and principal(s) once they are available. To initiate this request, please contact your child's principal in the corresponding school.

**Child Abuse Hotline**

If you suspect a child is being abused or maltreated (neglected), report it by calling 1-800-342-3720, a toll-free 24-hour hotline operated by the New York State Office of Children and Family Services. If you believe a child is in immediate danger, call 911 or your local police department. Information about reporting child abuse and maltreatment (neglect) is available online at <http://ocfs.ny.gov/programs/cps/>.

**Participation in Graduation Ceremonies by All Eligible Students**

New York State Education Law requires the Poland Central School District to inform students and parents/guardians of the district's policy that all eligible students are allowed to participate in a high school graduation ceremony and associated graduation activities with their graduating class (i.e., the 12th-grade class with which such student entered into ninth grade). This includes students who have been awarded a Skills and Achievement Commencement Credential or Career



Development and Occupational Studies Commencement Credential.

**Transportation to Non-Public Schools**

If your child attends a non-public school within the Poland Central School District area, and needs transportation to their school, please contact Eric Taylor, transportation supervisor at 315-826-0239 to determine if the district can provide transportation. Transportation requests for the upcoming school year should be made by April 1 each year.

CONTINUED ON PG. 24

**JULY 2024**

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4 Independence Day	5	6

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CONTINUED FROM PG. 24  
FACILITIES NOTIFICATIONS

## School Meals

The Child Nutrition Programs are operated in each building by the OHM BOCES School Food Service Team. We are pleased to announce that in the 2023-2024 School Year, we will be operating under the Community Eligibility Provision (CEP)- meaning all meals are FREE to all students! The menu balances student preference, commodity foods, and locally sourced foods that are fresh, fun, and encourage students to explore new flavors and new preparations. Each student has their own meal account with an assigned pin number. You can also use this account to make payments for a la carte items; checks made out to OHM BOCES Food Service, or online prepayments (ezschoolpay.com) are preferable, though cash in a labeled envelope is also an option.

Because we are operating under CEP this

year, families do not need to fill out Free/ Reduced meal applications. However, it is helpful to your school if you complete the income collection form available at ezmealapp.com. PDFs and hard copies are also available. Eligible families may qualify for benefits such as waived test fees.

While complete meals are FREE, single items like milk will still be charged to student accounts. Milk this year will be \$0.75. Other a la carte items such as frozen yogurt, baked chips, and whole grain cookies will be available for purchase most days in the school cafeterias. Prices range from \$0.75-\$2.00. There is no charging of a la carte items; meaning students must have a positive account balance, or cash in hand in order to purchase. Please sign up for an ezschoollpay.com account!! If you choose to use them for prepayment, a small fee is incurred with each transaction.

Kate Dorr, School Food Service Director/  
Registered Dietitian  
kdorr@oneida-boces.org or 315-738-0848

## School Meals: Meal Modifications

While a variety of food choices are made available to all students, parents and guardians may also request meal modifications if the available options do not meet their child's dietary needs. To request a meal modification, please contact Tana Steves, kitchen manager at tsteves@polandcsd.org.



# AUGUST 2024

SUN							MON							TUE							WED							THU							FRI							SAT						
July 2024							September 2024																																									
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Meet the  
Kindergarten Teacher,  
4:30-5:00 p.m.  
5:15-5:45 p.m.  
in Teacher Classrooms

# Board of Education

**Amanda Hobin, *President***

**Robert Batson, *Vice President***

**Danielle Allen**

**Kelly Bick**

**Shauna Douglass**

**Gordon Miller**

**Michele Szarek**

**Student Ex-officio Board Member - Frank Sudakow**



P.O. Box 8  
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[www.polandcs.org](http://www.polandcs.org)

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